

# Aliwal Arts Centre

To support the local arts community, we welcome art presentations by local artists and non-profit arts groups. Email us at [aac@artshouse.sg](mailto:aac@artshouse.sg) for our recommendations.

	Size	Working Height	Theatre	Classroom	Cluster
Multi-purpose Hall	11m x 20m x 3.8m	2.6m	160	60	60
Music Studio	14m x 6.6m x 3.8m	3.5m	80	50	50
Multi-purpose Studio A/B	9.4m x 6.8m x 3.8m	3.5m	40	30	30
Multi-purpose Studio A & B	18.8m x 6.8m x 3.8m	3.5m	80	60	60



Multi-purpose Hall

\$105 / hr

\$250/ 4hrs (Rehearsals only) ††

\$420/ 4hrs (Performances only)



Music Studio †

\$60 / hr



Multi-purpose Studio A/B

\$40 / hr



Multi-purpose Studio A & B

\$65 / hr

† F&B is not allowed at this venue

† † Rehearsal rate is only applicable if performance is held at Multi-purpose Hall

## Bulk Discount Structure

Enjoy these discounts if you book for 6 hrs and more!

No. of hours	Discount
6 hrs to 16 hrs	20%
17 hrs to 60 hrs	30%
61 hrs and above	40%

## Recommended Caterers

### Creative Eateries Catering/ Shiok Kitchen Catering (Halal)

Geraldine Leong  
6411 4994 | 9632 2178  
geraldineleong@createries.com

Arina Aryanty  
6411 4994 | 9368 1143  
arina@createries.com

### Elsie's Kitchen (Halal)

Catherine Seah  
9630 9880  
catherine@elsiekitchen.com.sg

Leona Goh  
9630 9881  
leona@elsiekitchen.com.sg

### Grain

Sean  
9067 8729  
sean@grain.com.sg

### Luxe Catering

Blossom Chia  
6570 9353 | 9237 2663  
blossom@luxecatering.com.sg

### Purple Sage

Azrah Ang  
6396 6990 | 9022 6506  
azrah@purplesage.com.sg

Joanne Ng  
6396 6990 | 8726 2533  
joanne@purplesage.com.sg

### Rasel Catering Singapore (Halal)

Pin Chua  
6777 7183 | 8498 5747  
pin@rasel.com.sg

### Stamford (Halal)

Germaine Wong  
6887 8382 | 9278 8910  
germaine\_wong@stamfordcs.com.sg

### Yantra

Shivani Kheterpal  
6836 3088 | 9854 9624  
marketing@restobarholding.com

\*An \$800 levy will apply for usage of external caterers.

## Manpower Charges

If any setup or event is operating beyond the staff standard working hour, i.e. before 9am and after 10pm, the following charges shall apply:

### Technician

Overtime / technician / hr	\$40
Transport / technician	\$50

### Cleaner

Overtime / cleaner / hr	\$30
Transport / cleaner	\$50

## Equipment & Furniture Rental Rates

Items	Unit Price (in SGD)
<b>Furniture</b>	
Foldable Plastic Chair (Black)	\$2
Oblong table (4ft x 1.6ft)	\$6
Music Stand (Black)	\$10
<b>Projection</b>	
Tripod Screen (8ft x 8ft)	\$100
Motorised Screen (14ft x 10ft)	\$180
Projector (4,000 Lumens)	\$150
<b>Sound</b>	
Wired Microphone	\$50
Lapel Microphone	\$80
Wireless Handheld Microphone	\$100
PA System (incl. 2 x Speaker w/stand & 2 x Wired Microphone)	\$300
<b>Additional Power / day</b>	
13A Power Outlet (Courtyard / Corridor)	\$50
*63A Single Phase Power (Multi-purpose Hall)	\$100

\*DB not provided

\*\*All equipment subject to availability.

\*\*\*All rates are subject to change without notice.

MANAGED BY



# VENUE HIRE APPLICATION FORM

Name of Applicant (Organisation / Individual)

Billing Address

Status of Applicant

- Non-Profit Organisation
- Artist (To be supported with artist bio)
- Corporate Organisation / Individual

Business Registration Number (Organisation)

NRIC / Passport Number (Individual)

Contact Person

Email Address

Mobile Number

Office / Home Number

Fax Number

Event Title  English  Malay  Chinese  Tamil  Others: \_\_\_\_\_

Number of Guests

Profile of Organisation / Artist (*attach write up and past works if any*)

Description of Event / Synopsis (*attach write up and past works if any*)

Genre

- Theatre  Dance  Music
- Media Arts  Film  Visual Arts
- Literary Arts  Photography
- Others: \_\_\_\_\_

Type

- Performance  Exhibition  Rehearsal
- Meeting  Seminar / Workshop
- Others: \_\_\_\_\_

Venue(s)

Date(s)

Time

Setup / Event

Venue(s)	Date(s)	Time	Setup / Event
			<input type="checkbox"/> Setup / Teardown <input type="checkbox"/> Event
			<input type="checkbox"/> Setup / Teardown <input type="checkbox"/> Event
			<input type="checkbox"/> Setup / Teardown <input type="checkbox"/> Event
			<input type="checkbox"/> Setup / Teardown <input type="checkbox"/> Event
			<input type="checkbox"/> Setup / Teardown <input type="checkbox"/> Event

Is this a ticketed event?

Yes  No

If yes, will tickets be sold? And on which ticketing platform?

[Grey input box]

Will you be engaging a caterer for your event?

*(Note that Arts House Limited has a list of recommended caterers)*

Yes  No

If yes, what type of setup will you require? *(eg. Buffet/served, standing cocktail, banquet etc.)*

[Grey input box]

Will any additional equipment be brought by external vendors?

*(eg. Sales booths, exhibition panels, props, stage, product showcase etc.)*

[Large grey input box]

Special requirements

*(eg. Additional security, AV equipment, sale of merchandise, temperature/humidity control etc.)*

[Large grey input box]

Where did you hear about our venues?

*(eg. Recommendations, word of mouth, online etc.)*

[Large grey input box]

Venue reservation terms and conditions

1. Bookings are subject to availability and on a first-come-first served basis. This application is a request for a tentative booking and not a commitment to the venues' availability. As the venue may no longer be available at the time of processing, enquirers are strongly encouraged not to advertise or commit to your event until payment for the first invoice has been made.
2. Tentative reservations can be held for two weeks and will be released if no confirmation is made. Requests for extension of a tentative reservation must be formally through email.
3. Arts House Limited reserves the right to refuse any applications and to cancel non-confirmed bookings at any time. Booking is only considered confirmed when the endorsed contract and payment is received.
4. Arts House Limited reserves the right to cancel the booking with no refund and compensation if the required licenses and permits are not received one month before the event.

I, the undersigned, verify that the above information is accurate and understand that this venue hire request form does not in any way constitute a booking agreement.

[Grey signature box]

Signature

[Grey date box]

Date

[Grey company stamp box]

Company Stamp